# **Privacy Policy**

This Privacy Policy describes how and when I collect, use, and share information when you purchase an item from me, contact me, or otherwise use my services through my website.

This Privacy Policy does not apply to the practices of third parties that I do not own or control.

#### **Information I Collect**

To fulfil your order, you must provide me with certain information, such as your name, email address, postal address, payment information, and the details of the product that you're ordering.

### Why I Need Your Information and How I Use It

- to provide my services, such as when I use your information to fulfil your order or to provide customer support.
- when you have provided your affirmative consent, which you may revoke at any time, such as by signing up for my mailing list.
- if necessary to comply with a legal obligation or court order or in connection with a legal claim, such as retaining information about your purchases if required by tax law.
- as necessary for the purpose of my legitimate interests, if those legitimate interests are not overridden by your rights or
  interests, such as 1) providing and improving my services. I use your information to provide the services you requested and in my
  legitimate interest to improve my services.

### Third parties

- Service providers. I engage certain trusted third parties to perform functions and provide services to my shop, such as print and
  delivery companies. I will share your personal information with these third parties, but only to the extent necessary to perform
  these services.
- Compliance with laws. I may collect, use, retain, and share your information if I have a good faith belief that it is reasonably necessary to: (a) respond to legal process or to government requests: (b) enforce my agreements, terms and policies: (c) prevent, investigate, and address fraud and other illegal activity, security, or technical issues: or (d) protect the rights, property, and safety of my customers, or others.

# **Data Retention**

I retain your personal information only for as long as necessary to provide you with my services. However, I may also be required to retain this information to comply with my legal and regulatory obligations, to resolve disputes, and to enforce my agreements. I generally keep your data for the following time of period: 4 years.

#### Transfers of Personal Information Outside the EU

I may store and process your information through third-party hosting services in the US and other jurisdictions. As a result, I may transfer your personal information to a jurisdiction with different data protection and government surveillance laws than your jurisdiction.

# **Your Rights**

If you reside in certain territories, including the EU, you have a number of rights in relation to your personal information. While some of these rights apply generally, certain rights apply only in certain limited cases.

- Access. You may have the right to access and receive a copy of the personal information I hold about you by contacting me.
- Change, restrict, delete. You may also have the right to change, restrict my use of, or delete your personal information. Absent exceptional circumstances (like where I am required to store data for legal reasons) I will generally delete your personal information upon request.
- Object. You can object to (1) my processing of some of your information based on my legitimate interests and (2) receiving marketing messages from me after providing your express consent to receive them. In such cases, I will delete your personal information unless I have compelling and legitimate grounds to continue using that information or if it is needed for legal reasons.

### **Contact information**

If you would like to contact us to understand more about this Policy or wish to contact us concerning any matter relating to individual rights and your Personal Information, you may send an email to

office@minimal-fe.com.